

THE HOME TALK FIX™

QUICK START GUIDE

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A simple 6-step walkthrough for everyday parent notes.

1. OPEN THE TOOL

Open The Home Talk Fix.html in Chrome, Safari, or Edge. The tool runs in your browser and does not need an account.

2. CHECK THE BOUNDARY

Start with the professional safety checkpoint. The tool is only for everyday classroom notes. Serious or sensitive matters belong in school procedures.

3. ENTER THE STUDENT FIELD

Use a first name only, or leave the field blank to draft with [Student] as the placeholder.

4. CHOOSE THE MOMENT

Select the message type, classroom area, tone, and parent action. These guided choices keep the note short and professional.

5. ADD ONE SHORT DETAIL

Use one observable classroom detail. Avoid sensitive information, diagnoses, formal discipline language, or labels.

6. REVIEW AND COPY

Read the parent note, home conversation question, and optional acknowledgement line. Copy what you choose into your school-approved platform.

BEST PRACTICE

Keep the note to one moment, one expectation, and one home action. The goal is not to explain the whole day. The goal is to start a useful home conversation.

WHAT THE TOOL DOES NOT DO

- It does not send messages.

- It does not store student information.
- It does not save parent contacts.
- It does not create an official behavior record.
- It does not replace school, board, union, or professional guidelines.

The teacher reviews the final message before anything is sent.